

MANAGEMENT LEADERSHIP TEAM/ADMINISTRATIVE EMPLOYEES

SUBJECT: Salary Schedule, Work Year, Vacation and Holidays

2011-2012 WORK YEARS
(Net Work Days reflect the reduction of 4 furlough days)

Position	Base Work Year	Vacation and Recess	Net Work Days
<u>Administration</u>			
Assistant Principal-High School Principal-Adult/Alternative Ed. Principal-High School	July 1 – June 30 (Exclude January 3 through January 6)	A	221
Administrator Ed. Support Services Assistant Superintendent Coord. of Child Welfare and Attend. Coordinator, Educational Technology Director	July 1 – June 30 (Exclude *4 furlough days)	A1	221
Principal – Middle School Assistant Principal – Adult/Alt. Ed.	July 1 - June 5 (Exclude January 3 through January 6)	B	211
Assistant Principal – Elementary School Assistant Principal - Middle School Principal - Continuation High School Principal - Elementary School Principal on Special Assignment Student Support Services Coordinator	July 12 – May 31 (Exclude January 3 through January 6)	B	202

*To be determined with supervisor approval.

MANAGEMENT LEADERSHIP TEAM/ADMINISTRATIVE EMPLOYEES

SUBJECT: Salary Schedule, Work Year, Vacation and Holidays

2011-2012 WORK YEARS

WORK DATES

Assigned work periods exclude weekends, holidays and 4 furlough days.

SCHOOL RECESSES

Assigned work periods for positions coded A exclude January 3 through January 6.

Assigned work periods for positions coded A1 exclude *4 furlough days.

Assigned work periods for positions coded B exclude the Thanksgiving, Winter school recess, January 3 through January 6 and Spring school recess.

*To be determined with supervisor approval.

HOLIDAYS

July 4; September 5; November 11, 23, 24, 25; December 23, 26, 30; January 2, 16; February 13, 20; May 28.
Paid Day Off: February 10

ANNUAL COMPENSATION

Total annual compensation is determined by multiplying days of work required under the net work days column by the daily rate from appropriate salary schedule placement. Vacation days are excluded in determining annual compensation.

VACATIONS

Positions coded A and A1 are 12 month work year positions entitled to annual vacation as provided by Board Policy. Net work days are listed for computation of annual rates for positions compensated by the daily rate schedule. Net work days would be actual non-vacation days worked if earned vacation was fully used during the year earned.

Positions coded B do not earn vacation.

CERTIFICATED BARGAINING UNIT MEMBERS

SUBJECT: Certificated Work Years

2011-2012

(Days Worked reflect the reduction of 5 furlough days)

Job Title	Dates	Days Worked
Teacher, Special Day Class Teacher, Nurse, Resource Specialist, Speech, Language Pathologist; Teacher on Special Assignment; Temporary Teacher; Community Day School Teacher; Independent Study/Adult Ed Teacher; Lead Independent Study Teacher	August 5, 2011 through May 24, 2012	179 days
Teacher, Special Day Class Teacher, Nurse, Resource Specialist, Speech, Language Pathologist; Teacher on Special Assignment; Temporary Teacher; Community Day School Teacher; Independent Study/Adult Ed Teacher; Lead Independent Study Teacher (New to District)	August 4, 2011 through May 24, 2012	180 days
Librarian, Mental Health Counselor, Psychologist, Behavior Specialist; Nurse (Coordinator)	August 1, 2011 through May 25, 2012	184 days
Counselor, Program Specialist	August 1, 2011 through June 1, 2012	188 days
Guidance Coordinator	July 13, 2011 through May 24, 2012	196 days

Days and dates shown above exclude Saturdays, Sundays, legal and local holidays, Winter recess, January 3 through January 6, February 10 and Spring recess.

Teacher (Agriculture)	*July 1, 2011 through June 30, 2012	213 days
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Days and dates shown above may include Saturdays, Sundays, legal and local holidays, Winter, Spring and Summer recesses.

*To be determined with supervisor approval.

MANAGEMENT LEADERSHIP TEAM/CLASSIFIED MEMBERS

SUBJECT: Salary Schedule, Work Year, Vacation And Holidays

2011-2012 WORK YEAR AND VACATION

Position	Work Year	Vacation Days Per Year
Director of Centralized Support Services	A	22
Director of Database Administration	A	22
Director of Fiscal Services	A	22
Director of Risk Management, Facilities & Fleet Services	A	22
Director on Special Assignment	A	22
Director-Categorical Projects	A	22
Director-Classified Personnel	A	22
Director-Food Services	A	22
Early Childhood Specialist	A	22
Energy Education Manager	A	22
Head Custodian-High School	A1	22
Head Custodian-Middle School	A1	22
Network Manager	A	22
Personnel Coordinator	A	22
Senior Building Inspector	A	22
Supervisor of Accounting	A	22
Supervisor of Food Services	A	22
Supervisor of Grounds	A	22
Supervisor of Transportation	A	22
Supervisor-Head Start/Preschool	A	22
Supervisor-Maintenance & Operations	A	22

Work Year A: July 1, 2011 through June 30, 2012 (243 days).
Excludes Saturdays, Sundays, legal/local holidays and *4 furlough days.

Work Year A1: July 1, 2011 through June 30, 2012 (243 days).
Excludes Saturdays, Sundays, legal/local holidays and January 3 through January 6.

*To be determined with supervisor approval.

HOLIDAYS 2011-2012

July 4; September 5; November 11, 23, 24, 25; December 23, 26, 30; January 2, 16;
February 13, 20; May 28

PAID DAY OFF

February 10

CLASSIFIED BARGAINING UNIT MEMBERS

SUBJECT: Classified Work Years

2011-2012

All classified personnel are assigned to one of the following work year schedules:

- Work Year A - 243 days July 1, 2011 through June 30, 2012. (Exclude January 3 through January 6)
- Work Year B - 211 days July 1, 2011 through June 5, 2012. (Exclude November 21 through November 25; December 19 through January 2; January 3 through January 6 and March 19 through March 23).
- Work Year C - 202 days July 12, 2011 through May 31, 2012. (Exclude November 21 through November 25; December 19 through January 2; January 3 through January 6 and March 19 through March 23).
- Work Year D - 192 days July 26, 2011 through May 31, 2012. (Exclude November 21 through November 25; December 19 through January 2; January 3 through January 6 and March 19 through March 23).
- Work Year E1 - 181 days August 5, 2011 through May 25, 2012. (Exclude November 21 through November 25; December 19 through January 2; January 3 through January 6 and March 19 through March 23).
- Work Year E2 - 176 days August 11, 2011 through May 24, 2012. (Exclude November 21 through November 25; December 19 through January 2; January 3 through January 6 and March 19 through March 23).
- Work Year F - 178 days August 9, 2011 through May 24, 2012. (Exclude November 21 through November 25; December 19 through January 2; January 3 through January 6 and March 19 through March 23).
- Work Year F1 - 177 days August 9, 2011 through May 24, 2012. (Exclude October 7 [Elementary only]; November 21 through November 25; December 16 [Secondary only] December 19 through January 2; January 3 through January 6 and March 19 through March 23).
- Work Year G - 166 days August 12, 2011 through May 11, 2012. (Exclude November 21 through November 25; December 19 through January 2; January 3 through January 6 and March 19 through March 23).

Days and dates shown above exclude Saturdays, Sundays, legal and local holidays.

Employees are paid for legal and local holidays which fall within their assigned work year.

Holidays 2011-2012

July 4; September 5; November 11, 23, 24, 25; December 23, 26, 30; January 2, 16; February 13, 20; May 28.

Paid Day Off

February 10

MANAGEMENT/CONFIDENTIAL EMPLOYEES

SUBJECT: Salary Schedule, Work Year, Vacation And Holidays

WORK YEAR 2011-2012

July 1, 2011 through June 30, 2012 (242 days)
Excludes Saturdays, Sundays, legal/local holidays and *4 furlough days

*To be determined with supervisor approval.

HOLIDAYS 2011-2012

July 4; September 5; November 11, 23, 24, 25; December 23, 26, 30; January 2, 16;
February 13, 20; May 28

PAID DAY OFF

February 10

VACATION

Vacation days will be granted in accordance with Policy 4395